

GOVERNANCE

DECISION SHEET

LICENSING COMMITTEE - TUESDAY, 12 DECEMBER 2023

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	<u>The Committee resolved:</u> There was no Urgent Business.		
2.1	<u>Exempt Business</u>	<u>The Committee resolved:</u> There was no Exempt Business.		
3.1	<u>Declarations of Interest and Transparency Statements</u>	<u>The Committee resolved:</u> (1) Councillor Lawrence declared an interest in relation to item 9.4 (Exemption Request – Late Hours Catering – Morrisons Petrol Filling Station – West North Street), by virtue of him having two family members employed by the applicant. He advised that the nature of his interest required him to leave the meeting and he therefore took no part in the Committee’s deliberations thereon; and (2) Councillor Ali declared an interest in relation to item 9.6 (Renewal of a Taxi Licence (T130) – Ferdi Kahraman), by		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		virtue of him knowing the applicant. He advised that the nature of his interest required him to leave the meeting and he therefore took no part in the Committee's deliberations thereon.		
4.1	<u>Deputations</u>	<u>The Committee resolved:</u> There were no deputations.		
5.1	<u>Minute of Previous Meeting of 6 September 2023</u>	<u>The Committee resolved:</u> to approve the minute.	Governance	M Masson
5.2	<u>Minute of Meeting of the Licensing Sub Committee of 2 November 2023</u>	<u>The Committee resolved:</u> to approve the minute.	Governance	M Masson
5.3	<u>Minute of Meeting of the Taxi and Private Hire Car Consultation Group of 30 August 2023</u>	<u>The Committee resolved:</u> to note the minute.	Governance	M Masson
5.4	<u>Committee Business Planner</u>	<u>The Committee resolved:</u> (i) to note the reasons for deferral outlined within the planner in relation to item 5 (Taxi Demand Survey (including Review of Taxi Ranks), item 6 (Taxi Fleet Composition) and item 7 (Taxi Driver Training); and (ii) to otherwise note the business planner.	Governance	M Masson
6.1	<u>Notices of Motion</u>	<u>The Committee resolved:</u>		

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		There were no Notices of Motion.		
7.1	<u>Referrals from Council, Committees or Sub Committees</u>	<u>The Committee resolved:</u> There were no Referrals.		
8.1	<u>Short Term Lets Applications - Licensing Process - COM/23/377</u>	<u>The Committee resolved:</u> (i) agree the way forward as outlined in Section 3 of this report for a four month period only (1 January 2024 until 30 April 2024); and (ii) note that following the above time period, arrangements would be expected to revert back to the current process for considering all licensing applications and the membership of the Licensing Sub Committee.	Governance/ Private Sector Housing Team	M Masson/ Janssen/ D Yeats J
8.2	<u>Committee Annual Effectiveness Report - COM/23/321</u>	<u>The Committee resolved:</u> note the annual report of the Licensing Committee.	Governance	M Masson
9.1	<u>Renewal of a Licence for a House in Multiple Occupation - 13 Affleck Street</u>	<u>The Committee resolved:</u> The Committee were advised that the licence had been granted under delegated powers.	Private Sector Housing Team	J Janssen/ D Yeats
9.2	<u>Renewal of a Licence for a House in Multiple Occupation - 13 Orchard Street</u>	<u>The Committee resolved:</u> to grant the licence.	Private Sector Housing Team	J Janssen/ D Yeats
9.3	<u>Short Term Let Application (Existing Operator) - Flat 34 Fraser House, 9</u>	<u>The Committee resolved:</u> The Committee were advised that the	Private Sector Housing Team	J Janssen/ D Yeats

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
	<u>Market Street</u>	application had been deferred, following a request by the applicant.		
9.4	<u>Exemption Request - Late Hours Catering - Morrisons Petrol Filling Station - West North Street</u>	The Committee resolved: to approve the exemption request for the hours 23:00 to 00:00 from 21 December 2023 to 23 December 2023 inclusive.	Licensing Team	S Munro
9.5	<u>Exemption Request - Street Knowledge Test - Deborah Margaret Elrick</u>	The Committee resolved: to approve the request for exemption from the Street Knowledge Test.	Licensing Team	S Munro
9.6	<u>Renewal of a Taxi Licence (T130) - Ferdi Kahraman</u>	The Committee resolved: to defer consideration of the application to allow the applicant to make arrangements to have his vehicle inspected at the Council's Vehicle Test Centre, after which time the interim Chief Officer – Governance (Legal) could grant the licence under delegated powers if appropriate, or otherwise refuse the application if the applicant has not provided evidence that the vehicle has passed the inspection test by 28 January 2024 (the date by which the application must be determined).	Licensing Team	S Munro
9.7	<u>Complaint - Taxi Driver - Mame Leye Mbaye</u>	The Committee resolved: The Committee were advised that this item had been deferred, following a request by the licence holder's representative.	Licensing Team	S Munro
9.8	<u>Complaint - Taxi Driver - William Cameron</u>	The Committee resolved: that this item be deferred until the next	Licensing Team	S Munro

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		meeting to allow the licence holder to be in attendance.		
10.1	<u>Renewal of a Taxi Driver Licence</u>	<u>The Committee resolved:</u> to grant the licence.	Licensing Team	S Munro
10.2	<u>Renewal of a Taxi Driver Licence</u>	<u>The Committee resolved:</u> The Committee were advised that the licence had been granted under delegated powers.	Licensing Team	S Munro
10.3	<u>Renewal of a Taxi Driver Licence</u>	<u>The Committee resolved:</u> The Committee were advised that the licence had been granted under delegated powers.	Licensing Team	S Munro
10.4	<u>Renewal of a Taxi Driver Licence</u>	<u>The Committee resolved:</u> The Committee were advised that the licence had been granted under delegated powers.	Licensing Team	S Munro
10.5	<u>Renewal of a Taxi Driver Licence</u>	<u>The Committee resolved:</u> to defer consideration of the application to allow a medical report to be received by 17 February 2024 (the date by which the application must be determined) and should the applicant meet DVLA Group 2 Standards, the interim Chief Officer - Governance could grant the licence under delegated powers, or otherwise refuse the licence if a medical report has not been received or the licence holder does not meet the aforementioned standards.	Licensing Team	S Munro
10.6	<u>Exemption Request - Wheelchair Accessible Vehicle</u>	<u>The Committee resolved:</u> to approve the request for exemption from the Wheelchair Accessible Policy.	Licensing Team	S Munro
10.7	<u>Exemption Request - Wheelchair</u>	<u>The Committee resolved:</u>	Licensing Team	S Munro

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
	<u>Accessible Vehicle</u>	to approve the request for exemption from the Wheelchair Accessible Policy.		

If you require any further information about this decision sheet, please contact Mark Masson, tel 01224 067556 or email mmasson@aberdeencity.gov.uk